



Kinross High School Parent Council
Kinross High School
Loch Leven Community Campus
Muir
Kinross
KY13 8FQ

**Kinross High School Parent Council
Tuesday 26th April 2022**

Attendance

Christina Smith (Chair)
Sarah Brown (Head Teacher)
Graham Armstrong (Teacher rep)
Gemma Toon (Treasurer)
Graham Cox
Wendy Brunton
Annette Ward
Michelle Calder
Gemma MacRae (PT Social Studies)
Lauren Byrne (PT History, Mod Studies and RMPS)
Jennifer Thompson
Kathryn Neill
Elaine Newton (PT Inclusion)
Caroline Newton (Head Girl)
Louise Johnston
Mandy Harris
Rosemary Cameron (Clerk)

Apologies

George Cobb
Lisa O'Hare
Izzy Whyte
Laura Alexander
Scott Urquhart
David Yeaman
Cat Scott
Petra Carlisle
Nicola Carmichael

Minutes

1. Welcome, introductions and apologies

The meeting was held via Zoom with Christina Smith as chair and Rosemary Cameron as host. We welcomed the Principal Teacher of Inclusion Elaine Newton, Principle Teacher of History, Modern Studies and Religious, Moral and Philosophical Studies Lauren Byrne, Principle Teacher Social Studies Gemma MacRae and Head Girl Caroline Newton. Apologies were received as above.

2. Review of previous minutes and actions arising

The minutes for March were approved by Gemma Toon and seconded by Christina Smith.

Actions arising:

No	Action	Actionee	Status
1	Send a representative from the PC to school assemblies.	Chair/Vice-Chairs	On hold until August
2	Circulate blurb with the calling notice for the January meeting.	Rosemary Cameron	Complete
3	Look into the possibility of doing something with S1 parents in January	George Cobb	Continuing
4	Add linking parents to school re jobs to April agenda	Rosemary Cameron	Complete
5	Put out a request for more moderators for the facebook group	Rosemary Cameron	Complete - see note below

6	Send the school a cheque for Willowgate	Gemma Toon	Complete - see note below
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Action 5 - A request for more moderators was put out on the Facebook group and one response from Kay Mitchell received. It was agreed that she be made a moderator. Action Rosemary Cameron to do this.

Action 6 - Sarah Brown conveyed her thanks on behalf of the school for the cheque.

3. Finance and Blazer Sales Update

General Account - £2012.99.

Blazer Account - £3454.69 once outstanding cheques have been cashed.

The accounts have been done for the financial year just ended and will be audited by the AGM.

The issue of how and when to do blazer sales is still to be decided.

4. Head Teacher's Report

Covid Update

Removal of majority of measures but not a complete return to normal.

Stay at home advice if unwell - details to be communicated later this week.

Enhanced hygiene and ventilation still in place.

Face coverings - now recommended but not mandatory.

No restrictions on trips / assemblies / parent / carers access but following workplace guidance (COVID risk assessment required). Parent evenings will still be online this term.

Exam Leave

Commences 26.04.22 - pupils had study leave at prelim time so there is less available now. Pupils will therefore be in on Fridays for Engagement Fridays.

They are welcome to study in the school / library.

Normal expectations of dress code and behaviour.

Employability and work experience programme for pupils with less than 4 exams.

New Timetable

New timetable commences 23rd May.

High level of satisfaction (S3 100%; S4 99%; S5/6 85%) S5/6 do not always get their first choice hence the lower level of satisfaction with the timetable. Alternatives are being suggested.

Reverting to 7 period day with advantages of longer learning blocks realised through double periods (S4-6).

Timings of the day to be confirmed and staggered break and lunch retained.

National change to teacher contact time may mean a review of the school week (2024).

Budget

DSM Allocation 2022/23 £5,192,437.

Carry forward / overspend tbc.

There is a projected overspend from 2021/22.

Confirmed teaching allocation 68.51 FTE (reviewed at census).

0.2FTE for widening curriculum

0.09FTE digital regent

2.6FTE for enhanced and intensive ASN (Additional Support Needs).

Promoted element for additional Principal Teacher Guidance (case load to 250 pupils) - this will reduce the caseload of other guidance teachers but means one less teacher elsewhere.

There are still two Maths teachers on sick leave however they will hopefully be back soon and otherwise the department is up to its full complement of teachers.

5. Linking Parents to the School to help with Careers Advice

Any support from parents or carers would be welcomed by the school - e.g. talking to a small group of pupils about a particular career path or offering work experience. We need to compile a register of interested parents. Action Rosemary Cameron to email the Parent Council group to find out who would be interested.

6. Presentation by the PT of Inclusion

Legislation and interventions

All children and young people are supported to reach their fullest potential.

ASL Act (2004)

The ASL 2004 Act gives clear guidance of what is required with a level of involvement from ALL staff :

- Make arrangements to identify children with additional support needs.

- Comply with a parent's request to assess their child.

- Provide "adequate and efficient" support for children with additional support needs.

- Provide a Coordinated Support Plan for children who need one and keep it updated.

- Monitor the support we are providing to a child to make sure it meets their needs.

GIRFEC

All professionals working with children have responsibilities under the Getting it Right For Every Child (GIRFEC) framework.

The aim is to make sure that children and young people can receive the right help, at the right time, from the right people.

What does this mean?

Pupil Support:

- Assessments systems in place to identify needs.

- All pupils with an identified ASN have a Learner Profile + further consultation.

- Young Person's Planning.

- Monitoring systems in place. (House teams, ITM, 16 + etc.)

- Specific Literacy, Numeracy and H&WB interventions.

- In-class support.

- Support for exams & assessments.

- Interventions in place to meet Targeted and Intensive requirements.

- Consideration of assistive technology.

Levels of Support

Universal

- Additional support / well-being needs are met in classroom by the class teacher. (Learner Profile)

- Differentiation/modification to the curriculum/environment may be required.

- Advice and support provided by Support for Learning staff.

Targeted

- A higher level of intervention required, such as:

- In-class support (PSA / teacher).

- Literacy/numeracy/health & well-being interventions.

- Enhanced pre & post school transitions.

- Additional exam arrangements.

Intensive

- Children and Young People with significant and continuing level of need requiring multi-agency support.

- Detailed planning is required and recorded in a young person's plan and Individualised Education Plan (IEP).

There are approximately 300 pupils identified with ASN (Additional Support Needs). The Pupil Support Assistant (PSA) allocation from Perth and Kinross Council (PKC) is 6 pupil timetables to be shared among the 300+ pupils. The aim is to try and keep pupils in class. The class teacher is ultimately responsible for behaviour in class although having a PSA in class can help.

7. School Uniform Consultation Update

The uniform was relaxed for COVID mitigations. There will be a staged return to uniform in August 2022. The school is proud of the traditional uniform but there is a proposal to have a relaxed alternative. An internal consultation has taken place with staff /Captains/sample groups. There will now be a consultation with staff, pupils and parents/carers in June. The question will be "Are you in favour of introducing a purple badged top to our uniform?". (At present the uniform is white shirt and tie with either a black top (tie visible) or a purple blazer. This would still be uniform but with the

addition of an alternative top of a white sleeved T-shirt with a purple badged top over it. Trousers, skirts and shoes remain black.)

The parent council was asked if a majority was needed in each cohort (staff, pupils and parents) or if an overall majority was sufficient for the change to be made. It was decided that an overall majority was sufficient.

The PC was also asked if they would like to be involved in selling the new top if it was introduced? The answer was no due to storage problems.

There was discussion on the blazer price if the uniform was changed and also in the light of blazer prices falling in recent years. To be decided at the AGM.

There was also discussion on the possible impact on pupil performance (and therefore school performance) if a more relaxed uniform was introduced, after studies on workplaces were quoted as having shown that a smarter uniform improves performance. Mrs Brown did not think that this necessarily read across to schools and did not expect a drop in performance with a more relaxed uniform. Some parents felt that a more relaxed uniform would be more inclusive, easier to enforce and that pupils would feel more comfortable in class. It was agreed that, whatever the decision, what is acceptable uniform must be made clear to all pupils, parents and carers to avoid arguments at home.

8. School Relationships Policy Update

Lauren Byrne, Principal Teacher of History, Modern Studies and RMPS (Religious, Moral and Philosophical Studies), gave an update on the school Relationships Policy. For more details see the presentation on the Parent Council page of the school website. Parents were particularly interested in the policy as far as it relates to mobile phone use in the class. The school will send out a communication to parents on phones. It was stressed that pupils do not need to have a smartphone in school and that devices are available for pupils if a teacher feels that it would be beneficial for all pupils to have access to the internet on a device of their own during a lesson.

There are issues around teachers actually removing a phone from a pupil however there are definite policies in place around mobile phone use and where phones are to be kept while in class, unless the teacher authorises their use as part of the lesson. The question of snapchat was raised and Ms Byrne said that she would look into this. She is also investigating how different workplaces handle the issue of mobile phone use while at work.

9. Planning for AGM

Mrs Brown said that it would be possible to hold the AGM in the campus but it was decided to continue with zoom and decide the policy of zoom or campus meetings for next year at the AGM. It was agreed that a description of the roles needing to be filled for next year would be helpful - action Rosemary Cameron to circulate one.

Mrs Brown is not normally invited to the AGM however it was agreed that if there was a significant covid update, she would be asked to come along and present this.

10. Any Other Business

A parent raised the issue of lack of slots at the S1 parent's evening. Mrs Brown said that this was due to demand being higher than staff availability. If parents are unable to get a slot they should contact the house team for that child who will be able to help.

The question was asked could the PEF (Pupil Equity Fund) be used for PSAs (Pupil Support Assistants)? Mrs Brown stated that it was being used for Pupil Care and Welfare Officers (PCWOs).

The issue of parents feeling the need to use Maths tutors was raised again. Graham Cox has written to PKC on behalf of 11 parents about this. It was decided that we should have this as an agenda item at one of the meetings next year. Action Rosemary Cameron to ensure that this happens.

Date of next meeting: **Tuesday 14th June**

No	Action	Actionee	Timescale
1	Send a representative from the PC to school assemblies.	Chair/Vice-Chairs	On hold
2	Look into the possibility of doing something with S1 parents in January	George Cobb	18/01/22
3	Add Kay Mitchell as moderator to the facebook group.	Rosemary Cameron	14/06/22
4	Email the PC to see if any parents would be interested in providing careers advice.	Rosemary Cameron	14/06/22
5	Circulate a description of the Parent Council roles.	Rosemary Cameron	14/05/22
6	Ensure that Maths tutoring is discussed at a meeting next year,	Rosemary Cameron	01/09/22